

**EAST WINDSOR TOWNSHIP COUNCIL
REORGANIZATIONAL MEETING MINUTES
January 3, 2017
5:30 p.m.
East Windsor Township Municipal Building**

CALL TO ORDER:

The Reorganizational meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 5:30 p.m. on January 3, 2017.

VERIFICATION OF NOTICE OF MEETING:

The Municipal Clerk announced that notice of this meeting was sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Township Municipal Building on December 21, 2016 and that all requirements of the Open Public Meetings Act have been met.

INVOCATION:

Rabbi Jay M. Kornsgold of Beth El Synagogue gave the invocation.

FLAG SALUTE:

Mercer County Freeholder Ann Cannon led the Flag Salute

NATIONAL ANTHEM “Star Spangled Banner”

Harvey Bailey of East Winsor Volunteer Fire Company No. 1 sang the National Anthem.

READING OF CERTIFICATE OF ELECTION:

Municipal Clerk Gretchen McCarthy read the certificate of election for Denise A. Daniels

OATH OF OFFICE ADMINISTERED:

The oath of office was administered to Denise A. Daniels as Township Council Member by Mercer County Sheriff Jack Kemler.

ROLL CALL:

Present: Council Members Denise A. Daniels, Marc Lippman, Janice S. Mironov, Alan Rosenberg, Perry M. Shapiro, Peter V. Yeager and John H. Zoller.

Absent: None

NOMINATION AND ELECTION OF MAYOR:

It was MOVED by Council Member Zoller SECONDED by Council Member Shapiro nominating Janice S. Mironov as Mayor. There being no other nominations made, the roll was called.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Shapiro, Zoller, Mironov
Nays - None

There being seven (7) ayes and no (0) nays, Janice S. Mironov was unanimously elected Mayor.

The Oath of Office was administered to Mayor Janice S. Mironov by New Jersey Assemblyman Daniel Benson.

NOMINATION AND ELECTION OF DEPUTY MAYOR:

It was MOVED by Council Member Yeager SECONDED by Council Member Lippman nominating Perry Shapiro as Deputy Mayor. There being no other nominations made, the roll was called.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, Perry Shapiro was unanimously elected as Deputy Mayor.

The Oath of Office was administered to Deputy Mayor Perry Shapiro by Mayor Janice Mironov.

APPOINTMENTS BY COUNCIL:

It was MOVED by Council Member Zoller SECONDED by Council Member Rosenberg appointing David E. Orron as Township Attorney for the year 2017.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays David E. Orron was appointed as Township Attorney for the year 2017.

It was MOVED by Council Member Yeager SECONDED by Council member Daniels appointing Jeffrey Rubin as Township Prosecutor for the year 2017.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays Jeffrey Rubin was appointed as Township Prosecutor for the year 2017.

It was MOVED by Council Member Rosenberg SECONDED by Council Member Shapiro appointing Robert M. Schwartz as Township Public Defender for the year 2017.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays Robert M. Schwartz was appointed as Township Public Defender for the year 2017.

It was MOVED by Council Member Lippman SECONDED by Council Member Yeager appointing Edward Herman as Township Municipal Court Judge for a three year term ending December 31, 2019.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays Edward Herman was appointed as Township Municipal Court Judge for a three year term ending December 31, 2019.

Township Attorney David E. Orron read the appointments to Township Boards and Committees.

Clean Communities Advisory Committee:

Douglas Greene and Vandana Mathurs to three (3) year terms ending 12/31/2019.
Mayor Janice Mironov and Council Member Rosenberg as Township Council Liaisons

Commission on Aging:

Deborah Thomas and Gloria Golbert to 3 year terms ending 12/31/2019.
Council Member Daniels and Council Member Rosenberg as Township Council Liaisons.

Economic Development Committee:

George White, Kelly Klein and Magregoir Simeon to 3 year terms ending 12/31/2019.
Mayor Janice Mironov and Council Member Zoller as Township Council Liaisons.

Health Advisory Board:

Edward Gaul to a 5 year term ending 12/31/2021.
Council Member Daniels and Council Member Shapiro as Township Council Liaisons.

Local Assistance Board:

Council Member Yeager as Township Council Member

Planning Board:

Jagruti Patel as Class IV members for a 4 year term ending 12/31/2020.
Anthony Katawick as Class IV Alternate #1 for an unexpired term to expire 12/31/17.
Council Member Shapiro as Class III Township Council Member

Recreation Commission:

Matt Kohut for 5 year term ending 12/31/2021.
Council Member Yeager as Township Council Liaison.

Zoning Board of Adjustment:

Anthony Rago to an unexpired term to expire 12/31/19
Vijay Sawant as Alternate #1 for an unexpired term to expire 12/31/17

It was MOVED by Council Member Zoller SECONDED by Council member Lippman appointing the list of Board and Commission members to their respective positions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays the list of Council appointments to the positions on the various Boards and Commissions were made.

APPOINTMENTS BY MAYOR:

Environmental Commission:

Ronald Balint, Tanya Dmytrow and Gary Wroblewski for 3 year terms ending 12/31//2019
Council Member Zoller as Township Council Liaison

Planning Board:

Township Manager James Brady as Class II - Township Official (Other Than a Member of Council) for a 1 year term ending 12/31/2017.

Auxiliary Members to Township Boards and Committees

For one (1) year terms:

To the Commission on Aging: Caryl Schienaur, Ellen Murphy

To the Economic Development Committee: Oren Livne, Joseph Maria, Alexandra Forrester and
Scott Roth

To the Environmental Commission: Hemant Shah

To the Health Advisory Board: Gillian Astarita-Corrente, Eleanor Seel

Student Members

Davin Hudgkins was appointed as a student member to the Recreation Commission and reaffirmed the following student members to the committees:

Clean Communities Committee: Sreya Kilambi

Commission on Aging: Sree Chinta

Economic Development Committee: Yona Kornsgold, Sarah Heyburn, Ian Jurkiewicz, Jasman Singh, Ali Husaini

Environmental Commission and
Green Team: Aditya Shah, Ritika Yadav, Rishab Solanki

Health Advisory Board: Aish Parulekar, Riya Parulekar, Simrit Grewal

Municipal Alliance Committee:

Council Member Yeager (also as coordinator) and Council Member Zoller as the Mayor's Representatives for a 1 year term. Also Robert Laverty and Arthur Tomie.

Fire Companies:

Mayor Mironov, Council Member Lippman, and Council Member Shapiro as Township Council Liaisons for a 1 year term

Rescue Squads:

Mayor Mironov and Council Member Shapiro as Township Council Liaisons for a 1 year term

RISE Board Member:

As East Windsor Representative, Council Member Rosenberg for a 1 year term and Mayor Mironov as alternate Township Representative.

PUBLIC FORUM:

No one wished to speak at this time.

RESOLUTIONS:

The Resolutions numbered R2017-001 through R2017-008 were MOVED as a whole by Council Member Rosenberg, SECONDED by Council Member Lippman

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays Resolutions numbered R2017-001 through R2017-008 were adopted.

RESOLUTION R2017-001

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. During the year 2017 the Regular Meetings of the Township Council will be held at 7:30 p.m., in the Municipal Building at 16 Lanning Boulevard, in accordance with the attached Annual Notice of 2017 Meetings.

RESOLUTION R2017-002

EAST WINDSOR TOWNSHIP

MERCER COUNTY

BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Times of Trenton is hereby designated as the official newspaper of the Township for the year 2017.
2. The Times of Trenton is also designated to receive any and all meeting notices of the Township.
3. The Trentonian is designated to receive meeting notices and any other notices as deemed appropriate.
4. The Bulletin Board in the office of the Municipal Clerk in the East Windsor Municipal Building, 16 Lanning Boulevard, East Windsor NJ 08520 is hereby designated as the place where all official notices are to be posted.

RESOLUTION R2017-003

**EAST WINDSOR TOWNSHIP
COUNTY OF MERCER**

BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that interest on delinquent taxes during the year 2017 be charged at the rate of eight (8%) percentum on the first \$1,500 of the delinquency on any lot, and at the rate of eighteen (18%) percentum on any amount in excess of \$1,500, the same to be calculated from the date the tax was payable until the date of actual payment, provided, however, that no interest be charged if payment of taxes is made within ten (10) days after the date upon which the same became payable.

BE IT FURTHER RESOLVED that unpaid delinquencies in excess of \$10,000 at the end of the calendar year be charged additional interest at the rate of six (6%) percentum of the amount of the delinquency

RESOLUTION R2017-004

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that pursuant to the requirements of the Public

Employee's Retirement System and the Police and Firemen's Retirement System that the Finance Director, Laurie Finger, is hereby designated as Certifying Agent and shall be responsible for processing all documents and sending the said documents as required pertaining to the aforesaid retirement systems.

RESOLUTION R2017-005

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, in accordance with N.J.S.C. 17:27-3.3, each public agency shall designate an individual to serve as its Public Agency Compliance Officer or P.A.C.O. to serve as the public agency point of contact for all matters concerning implementation and administration of Equal Employment Opportunity statutes and regulations.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that:

1. Township Manager, James Brady, is hereby appointed as the Public Agency Compliance Officer on behalf of the Township of East Windsor.
2. The Municipal Clerk is authorized and directed to forward a certified copy of this Resolution to the State of New Jersey, Department of Treasury, Division of Purchase and Property, Contract Compliance Audit Unit, EEO Monitoring Program.

RESOLUTION R2017-006

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as depositories for its monies banks or trust companies having its place of business in the state and organized under the laws of the United States or this state; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. First Choice Bank is hereby currently designated as depositories for all the monies of the Township of East Windsor unless or until further action of the governing body.
2. Prior to the deposit of any municipal funds in the above name Depositories, said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under Government

Units Deposit Protection Act (N.J.S.A. 17:9-41).

3. First Choice Bank is hereby authorized to make payments from the funds on deposit with them upon and according to signed checks, drafts, notes and/or acceptances of the Township of East Windsor pursuant to the attached list of accounts and authorized signatures.

RESOLUTION R2017-007

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the Township Council of the Township of East Windsor is desirous of facilitating public access to the proceedings of the Township Council; and

WHEREAS, there is a need to provide guidelines for increasing such access.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey, as follows:

1. The attached guidelines entitled “Regulations Governing Meeting Dates, Agenda, and Procedures for Conducting Business of the Township Council” dated January 1, 2017, are hereby adopted as By-Laws of the Township Council for the year 2017.
2. Copies of same shall be sent to all department heads and posted permanently in municipal facilities.
3. This Resolution shall become effective immediately.

RESOLUTION R2017-008

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, N.J.S.A. 40A:4-19 provides that the governing body shall make temporary appropriations to provide for the period between the beginning of the budget year and the date of the adoption of the budget; and

WHEREAS, in accordance with N.J.S.A. 40A:4-19, the total of the attached temporary general appropriations does not exceed 26.25% of the total of all budget appropriations of the preceding year, less appropriations for debt service, capital improvements fund and public assistance; and

WHEREAS, the total proposed temporary appropriations are \$4,666,477.00 for current fund plus \$409,000.00 for Garbage District No. 1.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor in the County of Mercer, State of New Jersey as follows:

1. The attached 2017 temporary appropriations are hereby approved.
2. A certified copy of the Resolution shall be transmitted to the Chief Financial Officer.

APPROVAL OF BILLS:

Mayor Mironov specified the various bill lists and trust fund lists presented for payment.

It was **MOVED** by Council Member Zoller, and **SECONDED** by Council Member Daniels to approve the bill lists presented.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, the presented bill lists were approved.

PRESENTATIONS:

Mayor Mironov presented certificates of appreciation to the following volunteer members of boards and committees for their service to the Township: Patrick Condon of the Clean Communities Committee, Hash Shah and Deborah Thomas from the Commission on Aging, George White (current chair) and Kelly Klein (current vice-chair) of the Economic Development Committee, Ronald Balint (current chair) of the Environmental Commission and Green Team and Vandana Mathur of the Recreation Commission. Mayor Mironov also noted Magregoir Simeon of the Economic Development Committee and Steven Kurs of the Municipal Utilities Authority.

OTHER RECOGNITIONS

Mayor Mironov presented proclamations to William Askenstedt, Public Works Director, Claudia Rosenberg, Court Administrator, and Harry Marshall, Police Chief recognizing their January 1, 2017 retirements.

Mayor Mironov also acknowledged and thanked the numerous and varied local officials in attendance.

REMARKS BY MEMBERS OF COUNCIL AND MAYOR:

Council Members expressed wishes for a Happy New Year as well as thanks for the opportunities to serve the Township. Mayor Mironov highlighted the many accomplishments and numerous works in progress of the Mayor and Township Council of East Windsor.

ADJOURNMENT

There being no further business Mayor Mironov declared the meeting adjourned at 6:55 p.m.

Gretchen McCarthy
Municipal Clerk

Janice S. Mironov
Mayor